

**Red River Valley School Division**  
**ADMINISTRATIVE PROCEDURE G4 - DESIGNATE SCHOOL**



The Red River Valley School Division Board of Trustees expects that students will be placed in the closest school within the Division to the student's residence.

Choice is available to students wishing to attend a school other than the "designated" school. Should a student opt to attend an alternate school within The Red River Valley School Division, transportation to and from that school is not guaranteed and will be provided only after approval from the Transportation Department.

The Division's priority for admission of students to its schools will be extended in the following manner:

1. Resident students from within the school's attendance area
2. Resident students from outside the school's attendance area
3. Other Manitoba students

Admission of students exercising choice may be denied if:

1. Space is not available;
2. Special equipment or physical facilities required by the student are not available;
3. Enrollment of the student would be detrimental to the continuity of his or her education;
4. The program is not suitable to the age, ability or aptitude of the student;
5. Enrollment of the student would be detrimental to order, discipline and well-being of the students in the school; and/or
6. Proper notification is not provided by the parent/legal guardian or student.
7. School of Choice form is completed by the parent or legal guardian and submitted to the receiving school by May 15 of the preceding school year.
8. School principals will review the application and, if necessary, meet with the student and parents/legal guardians, or other Divisional staff (Student Services, Transportation, etc.) as required.
9. The school principal will approve or deny the School of Choice request. If approved, the application is forwarded as indicated on the form.

**Cross Reference:**

**Adoption Date: September 9, 2009**

**Amendment Date: February 12, 2018**

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